



Lifelong
Learning
Programme

iTongue
Leisure Language Learning

AGREEMENT ON COOPERATION No. _____
Grundtvig Learning Partnership 'iTongue: Our Multilingual Future'

29th of Mai 2014

Project goal

Taking written foreign language decoding further to audio decoding in order to enable foreign language acquisition during other activities without need for extra study time.

Project Partners:

- Music Union e.V., Germany (Coordinator)
- Executive Solutions Training Ltd, The UK
- Telšių švietimo centras, Lithuania
- Agencja Usług Lingwistycznych LOGMAR, Poland
- Associação de Pais e Encarregados de Educação da Escola Preparatória da Cova da Piedade, Portugal
- Nevşehir Valiliği AB Projeler ve Dış İlişkiler Koordinasyon Merkezi, Turkey
- TIÉD LEHET A VILÁG ALAPÍTVÁNY, Hungary
- SolidArt, Switzerland

Tasks of the partners as laid down in the application

The coordinating organisation has following tasks:

- Organise and monitor the processes of the project;
- Contact lecturers/trainers and partners;
- Organise the exchange of experiences;
- Ensure the quality throughout the life of the project;
- Suggest strategies for project implementation;
- Carry out workshops and project meetings and participate in them;
- Organise and administer the project;

The participating organisations are charged with following:

- Be lead partner for certain work packages;
- Create a learner-friendly environment;
- Process various communication (e-mail, skype, phone, etc.);
- Provide meeting locations and administrative capacity;
- Organise surveys;
- Contact lecturers/trainers;
- When hosting, organise project meeting;
- Carry out and participate in workshops / events;
- Be responsible for the project outcomes addressing speakers of their language;
- Take part in the exchange of experiences;

All organisations are responsible for integrating the project into their local and regional work and for the dissemination of the project outcomes in their country. All participants in mobilities disseminate best practice examples and materials. Learners participating in mobilities produce learners' diaries. All partners take part in evaluation and dissemination.

Duties, Grant

The calculation and costs of the project are determined according to the notification of approval issued by the respective National Agency (NA). Each participating organisation receiving aid in the framework of the project (inclusive of the coordinating organisation) has to provide the National Agency (NA) in the respective country with an intermediate and a completed final report. The participating organisations are hereby informed that if a participating organisation does not present a report or does not realise the minimum number of mobilities the organisation will be asked to return a certain percentage of the grant received at the beginning of the project year. The participating organisation will contact its respective National Agency if it is not able to comply with the agreed terms or with the minimum number of mobilities.

Project Homepage

The signatory participating organisations agree to the creation of a website 'Tongue: Our multilingual future' for the documentation of the knowledge management device 'iTongue: Our multilingual future'. Music-Union e.V., the coordinating organisation, takes the responsibility for the production of the project's website. The partners will share the costs: 14 Euro per year for domain, 59 Euro per year for hosting, 800 Euro for web creation – **final price 145,47 Euro per partner**. The payment can be made via transaction before the end of October 2014 meeting in London, or in cash during the meeting in London. After the project the website is to be used for further projects, for which future coordinators will take care after the project is over.

Responsibility

Each participating organisation fully accounts for the contents and methodology of the activities carried out in the project.

Financial Aspects

The participating organisations commit to observing the financial aspects of its project according to the basic rules of accounting Grundtvig Partnerships. The finances of the project are administered in the participating organisation according to the respective National Agency's information and contract right from the beginning of the project work.

Name and signatures of partners and coordinating organisations:

Music Union e.V., Germany (coordinator)
Ms. Sigune-Maria Lorenz



Associação de Pais e Encarregados de Educação da Escola Preparatória de Cova da Piedade,
Portugal
Ms. Carla Pereira





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Ms. Sigune-Maria Lorenz



Telsiai Education Centre, Lithuania
Ms. Rita Vargalyte

